

ZEITZ
MOCAA
EVENTS



2017

/ 2018

Λ | THE ALEIT GROUP



ZEITZ MOCAA EVENTS | PORTFOLIO

PRESENTED BY **THE ALEIT GROUP**

WWW.ZEITZMOCAAEVENTS.COM

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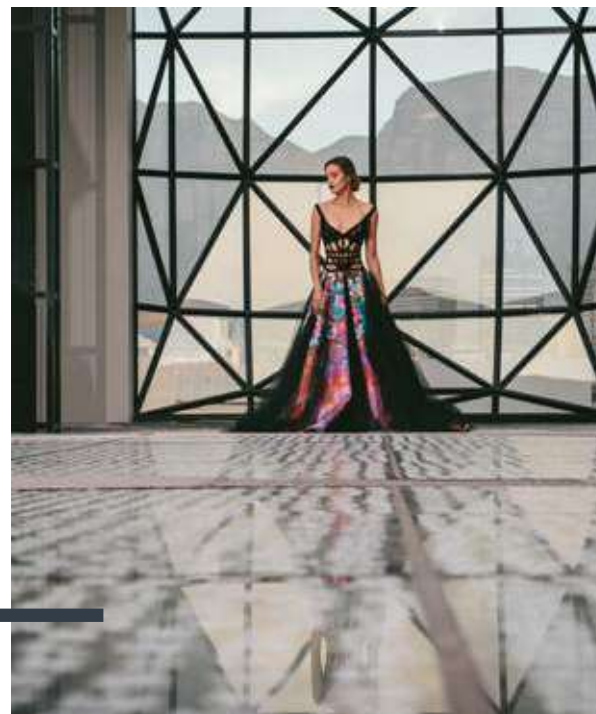
ZEITZ MUSEUM OF CONTEMPORARY ART AFRICA (ZEITZ MOCAA)

INTRODUCTION

Zeitz Museum of Contemporary Art Africa (Zeitz MOCAA) collects, preserves, researches, and exhibits twenty-first century art from Africa and its Diaspora; hosts international exhibitions; develops supporting educational and enrichment programmes; encourages intercultural understanding; and guarantees access for all.

Over one hundred galleries are dedicated to a permanent collection; temporary exhibitions; and Centres for Art Education, Curatorial Excellence, Performative Practice, Photography, the Moving Image, and the Costume Institute. Zeitz MOCAA was established through a partnership between the V&A Waterfront and Jochen Zeitz in 2013. Mark Coetzee is the Executive Director and Chief Curator.

As a not-for-profit public cultural institution, donations to Zeitz MOCAA and philanthropic support from individuals, corporations and foundations are an integral part of helping the museum fulfill its mission.





DEAR PROSPECTIVE CLIENT WELCOME

INTRODUCTION

The Aleit Group, renowned for its spectacular, high-end events and weddings for the past 17 years, has been appointed by the Zeitz Museum of Contemporary Art Africa (Zeitz MOCAA) as the exclusive restaurant and event operator throughout the museum. This includes the management of the multi-functional event and eatery space on level six, as well as all events hosted within the museum.

For anyone looking to host a remarkable event, the museum space is unlike anything on the continent. In fact, it is arguably unlike anything in the world.

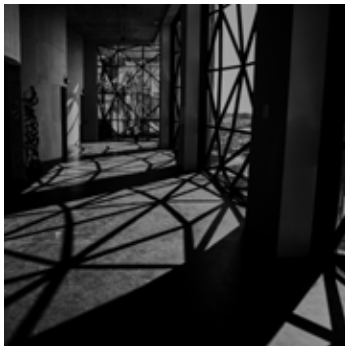
Available for private functions, after hours, The Atrium is an exceptional space for arrival drinks and canapés.

The level six multi-functional event and eatery space looks out onto the museum's rooftop sculpture garden. It truly is a breathtaking event venue which can accommodate up to 200 guests with a 270-degree view of Cape Town, and possibly the best view of Table Mountain in the city.



HAVE WE PIQUED YOUR INTEREST? IF SO, PLEASE READ ON.

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VENUE PARTICULARS

OPENING & CLOSING TIMES

The venue hire is based on an event ending at 00h00 on the event date.

Due to strict noise regulations and being accommodating to our neighbour, The Silo Hotel, regrettably no access will be granted to the Sculpture Garden after 22h00.

Should you like your event time to extend after 00h00, this will be decided on a per merit basis and will be at the sole discretion of the venue management.

SITE INSPECTION AND VIEWINGS

Please note that site inspections and viewings are strictly by appointment only.





VENUE PARTICULARS

SETUP TIMES

This is dependent on availability and the complexity of your event.

VENUE BOOKINGS & CHARGES

A 100% deposit of the total venue hire is required to secure an event date along with a signed copy of the Standard Terms & Conditions and proof of payment. Card facilities are available on request.

A quotation for a provisional booking is valid for five (5) days. A refundable deposit of R10 000.00 including VAT is required for any shortages, damages or breakages to any property, the balance of which will be repaid within two weeks after the event. The client will be held responsible for any and all shortages, damages or breakages that might occur to stock.

Please note a cancellation constitutes a non-refundable venue hire.

SECURITY / ACCESS

Please announce your arrival at security and you will be escorted.



OPTION 1 | LEVEL 6 + SCULPTURE GARDEN

R 75 000 prices may be reviewed at any moment

The venue hire includes the exclusive use of the Venue on Level 6 of the Zeitz MOCAA museum, as well as the Sculpture Garden - which can only be accessed from the venue space. Please note: No access to the Sculpture Garden after 22h00. This venue can accommodate up to 200 guests.

**/ LEVEL 6, AN EATERY DURING THE DAY, HAS FURNITURE THAT IS AVAILABLE TO HIRE UPON REQUEST.
/ THE BOOKING DEPOSIT FOR OPTION 1 IS THE FULL VENUE HIRE AMOUNT.**

/ PLEASE NOTE THAT ALL PRICING EXCLUDES VAT.

INCLUSIONS

- / Exclusive use of the venue on Level 6
- / Exclusive use of the sculpture garden on Level 6
- / A manager on-site to oversee your event
- / Cleaning of venue space before & after the event
- / Back-up Generator Capacity
- / Disabled Access
- / Background Audio System
- / Monitored + Physical Security
- / Airconditioning
- / Terrace
- / Fully Licensed Bar
- / Café tables and chairs (120 pax)

EXCLUSIONS

- / The Zeitz MOCAA Atrium
- / Cutlery, Crockery, Glassware
- / Furniture (Lounge pockets)
- / Décor
- / Entertainment
- / Food
- / Beverages
- / Staffing
- / AV
- / Parking



OPTION 2 | LEVEL 6 + ATRIUM

R75 000 + R 15 000 prices may be reviewed at any moment

If you wish to make your event even more spectacular, we recommend that you hire the Zeitz MOCAA Atrium in addition to the Venue on Level 6. This option is available for events of a maximum of 200 guests.

You will be able to use the Atrium for a maximum of 90 minutes after which your guests will make their way upstairs to the Venue on Level 6. The Atrium is accessed through the museum doors on the ground level. When your guests enter, they will be welcomed by a towering view of magnificent Atrium silos.

/ THE BOOKING DEPOSIT FOR OPTION 2 IS THE FULL VENUE HIRE AMOUNT. BY BOOKING BOTH VENUES, THE ATRIUM IS PROVIDED AT A SPECIAL RATE OF R15 000 EXCLUDING VAT .

/ PLEASE NOTE THAT ALL PRICING EXCLUDES VAT.

INCLUSIONS

- / Exclusive use of the Venue on Level 6 & the Atrium
- / Exclusive use of the sculpture garden on Level 6
- / A manager on-site to oversee your event
- / Cleaning of the venue spaces before & after the event
- / Back-up Generator Capacity
- / Disabled Access
- / Background Audio System
- / Monitored + Physical Security
- / Airconditioning
- / Terrace
- / Fully Licensed Bar
- / Café tables and chairs (120 Pax)

EXCLUSIONS

- / Cutlery, Crockery, Glassware
- / Furniture (Lounge pockets)
- / Décor
- / Entertainment
- / Food
- / Beverages
- / Staffing
- / AV
- / Parking



OPTION 3 | ATRIUM

R 75 000 prices may be reviewed at any moment

The Atrium is accessed through the museum doors on the ground level and can accommodate a maximum of 350 guests.

The Atrium is the heart of the museum, connecting what were once two separate buildings. Cathedral-like, it rises 33m high, carved out of the original silo bins, and is an architectural wonder.

/ THE BOOKING DEPOSIT FOR THE ATRIUM VENUE SPACE IS THE FULL VENUE HIRE AMOUNT OF R75 000, WHICH IS THE STANDARD VENUE RATE FOR THE ATRIUM ON ITS OWN.

/ PLEASE NOTE THAT ALL PRICING EXCLUDES VAT.

INCLUSIONS

- / Exclusive use of the Atrium
- / A manager on-site to oversee your event
- / Back-up Generator Capacity
- / Disabled Access
- / Monitored + Physical Security
- / Air-conditioning

EXCLUSIONS

- / Zeitz MOCAA Level 6
- / Cutlery, Crockery, Glassware
- / Furniture
- / Décor
- / Entertainment
- / Food
- / Beverages
- / Staffing
- / AV
- / Parking





OFFERING & SERVICE PROVIDERS

COORDINATION

Correspondence between us will allow us to assess your individual needs and preferences. We will be at your beck and call and allow you to have a custom, stress-free experience with us on board. We highly recommend that our clients make use of a coordination service. It is not a prerequisite to make use of our in-house coordination service, as you are more than welcome to make use of a service of your choosing.

Please note that should you not make use of our coordination service, we do require that an individual take charge of your event and act as a single point of contact on the day.

Should you confirm your event with Zeitz MOCAA Events, you are entitled to an hour long free consultation with our coordination team. During this consultation they will advise you on different service professionals and brainstorm for your occasion.



OFFERING & SERVICE PROVIDERS

HOSPITALITY

Zeitz MOCAA Food and Events has the exclusive food & beverage rights for your event.

CUISINE

In instances where an entire event has special dietary requirements due to religious beliefs, the Executive Chef will gladly suggest an alternative catering company. Kosher & Halaal catering will be outsourced to a preferred supplier and there will be an additional fee of R25 000.00 excluding VAT for use of the kitchen facilities.

However, if there are only a few guests with special dietary requirements, then the Executive Chef will outsource these few meals and we will invoice you for them.

Please note: No Tastings



MENU COST | GUIDELINE

- / Canapés (4-10 items): Ranging from R150 to R300 per person.
- / Bowl food (4-8 items): Ranging from R300 to R500 per person.
- / 3-Course plated menu: Starting at R550 per person, dependent on menu choice.
- / Food Stations: R2000 per station surcharge.

*Surcharge applicable to limited pre-selected options.





OFFERING & SERVICE PROVIDERS

BAR & STAFFING

Bar service and waitrons will be managed by Zeitz MOCAA Food. They offer a comprehensive service, which is sure to meet all your staffing, waitron and beverage expectations.

This service will not be outsourced to the client, caterer or any other party involved.

Zeitz MOCAA Food is fully licensed.

Various bar options and beverage lists are available on request; and is to be confirmed prior to the function.



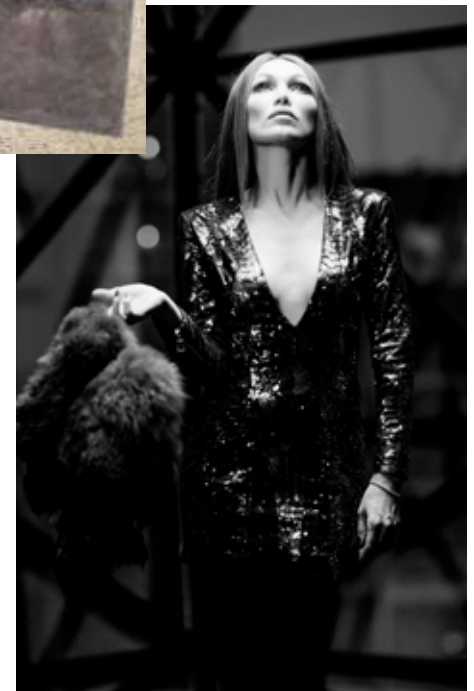
OFFERING & SERVICE PROVIDERS

SOUND | MUSIC & ENTERTAINMENT

We work with leading AV & Sound suppliers who will ensure that your event is seamless.

In addition, we have relationships with entertainment specialists who will be able to cater to any event requirements and all tastes.

Quotes are available upon request.



OFFERING & SERVICE PROVIDERS

SERVICE PROVIDERS

a|CREATE

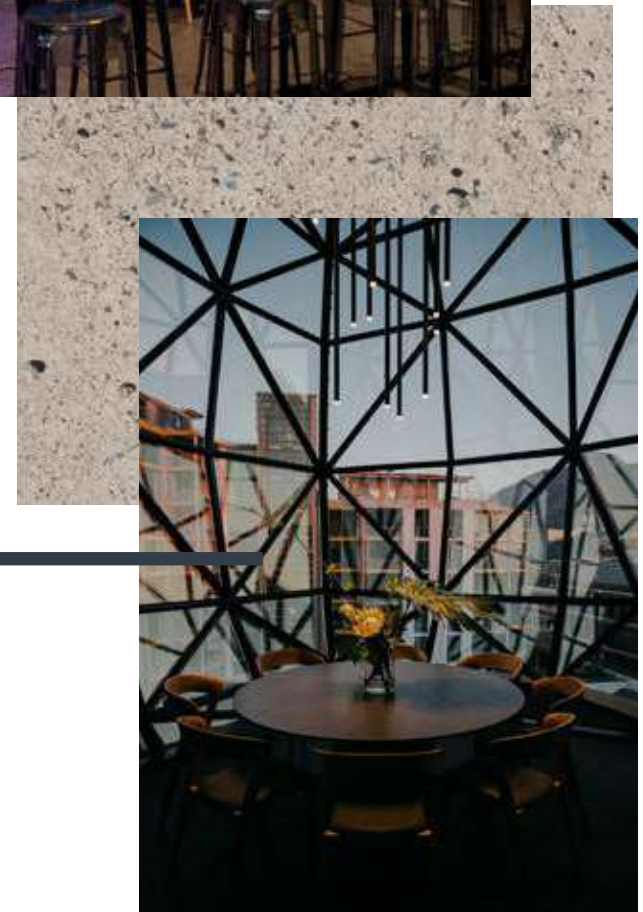
a|CREATE is an exclusive décor & hiring company within the events industry.

a|CREATE has a broad service offering to ensure a superior and perfectly handcrafted event that embodies sophistication and simplicity. We have an unwavering devotion to quality and trendsetting benchmarks: product launches, year-end functions, fashion shows, bespoke weddings and gala dinners – our fine-tuned standards remain our one golden rule. To this end, we only collaborate with high-end service professionals and like-minded individuals, A.K.A creators of lasting impressions.

Whether you are a city-sophisticate or a bloomsburyboho, we will create the very best floral display to personify your style and your individuality. Flowers, we believe, might just have a little bit of magical goodness to them. We carefully work together with the décor professionals to ensure every colour, pattern, and texture, every perfect petal work together to a naturally extraordinary product.

Our décor specialists uphold an unmatched standard by hand-selecting pieces and offering customised décor accessories to suit your event space. Our main prerogative is to display the individual style of every client and we pride ourselves on bringing beauty into every room.

WWW.ACREATE.CO.ZA





Café Tables & Chairs

[seating 120 pax]



Included in venue hire



Lounge Furniture

[seating up to 50 pax]



Charged at R 1 000.00 per person ex.VAT

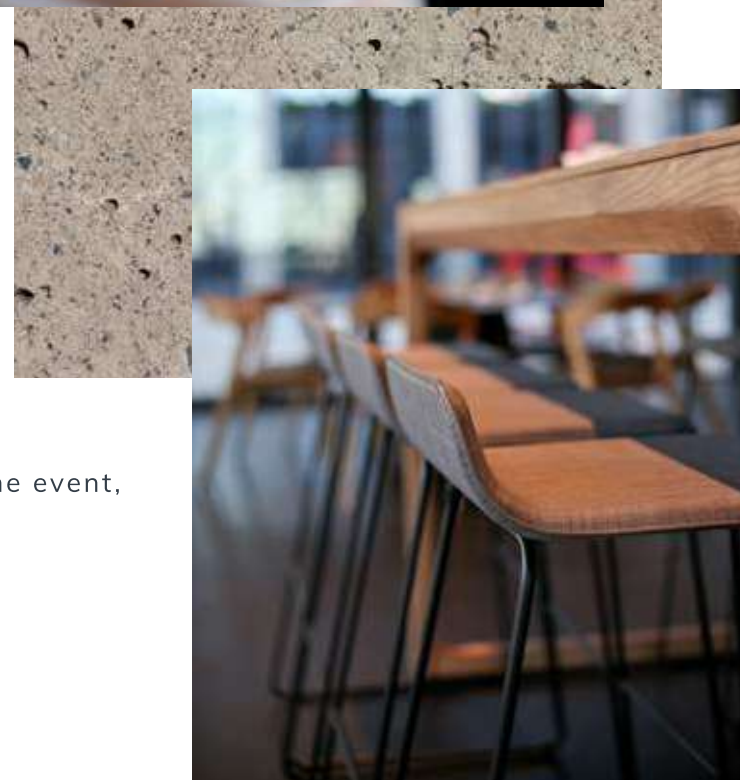


Management Fee

[includes full event coordination – prior to the event, on the day of the event, and after the event]



Charged at 15% of the total venue hire and services quoted







GET IN TOUCH

CONTACT US

Should you wish to make a booking for a venue space, or should you have any questions - please do not hesitate to contact us:

TATUM MORLEY-SAIEVA

info@zeitzmocaaevents.com

+27 82 384 9233

Silo District

V&A Waterfront

Cape Town

South Africa

8002





DIRECTIONS

CAPE TOWN INTERNATIONAL AIRPORT

Matroosfontein, Cape Town, 7490 // **22 min (21.6 km) N2**

Take Airport Approach Rd to Settlers Way/N2 in Kanana
7 min (4.2 km)

Continue on N2 to Cape Town City Centre
13 min (16.4 km)

Continue on Walter Sisulu Ave. Take S Arm Rd to Fish Quay in V & A Waterfront
3 min (950 m)

ZEITZ MUSEUM OF CONTEMPORARY ART AFRICA

V&A Waterfront, Silo District, S Arm Road, Waterfront, Cape Town, 8001

DURBANVILLE

Cape Town // **30 min (33.0 km) N1**

Get on N1 in Eikenbosch from Fairtrees Rd and Eversdal Rd
13 min (8.6 km)

Follow N1 to Walter Sisulu Ave in Cape Town City Centre
16 min (23.4 km)

Continue on Walter Sisulu Ave. Take S Arm Rd to Fish Quay in V & A Waterfront
3 min (950 m)

ZEITZ MUSEUM OF CONTEMPORARY ART AFRICA

V&A Waterfront, Silo District, S Arm Road, Waterfront, Cape Town, 8001

ATTRACTIONS

ACTIVITIES & NEARBY ATTRACTIONS

- / Zeitz MOCAA Exhibitions & Galleries
- / The Silo Hotel
- / V&A Waterfront
- / Two Oceans Aquarium
- / Shimansky Diamond Tour
- / Clock Tower
- / The Wheel of Excellence
- / The Chavonnes Battery Museum
- / Nobel Square
- / Boat Tour

