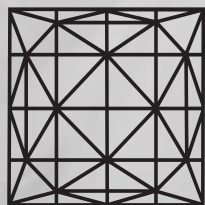
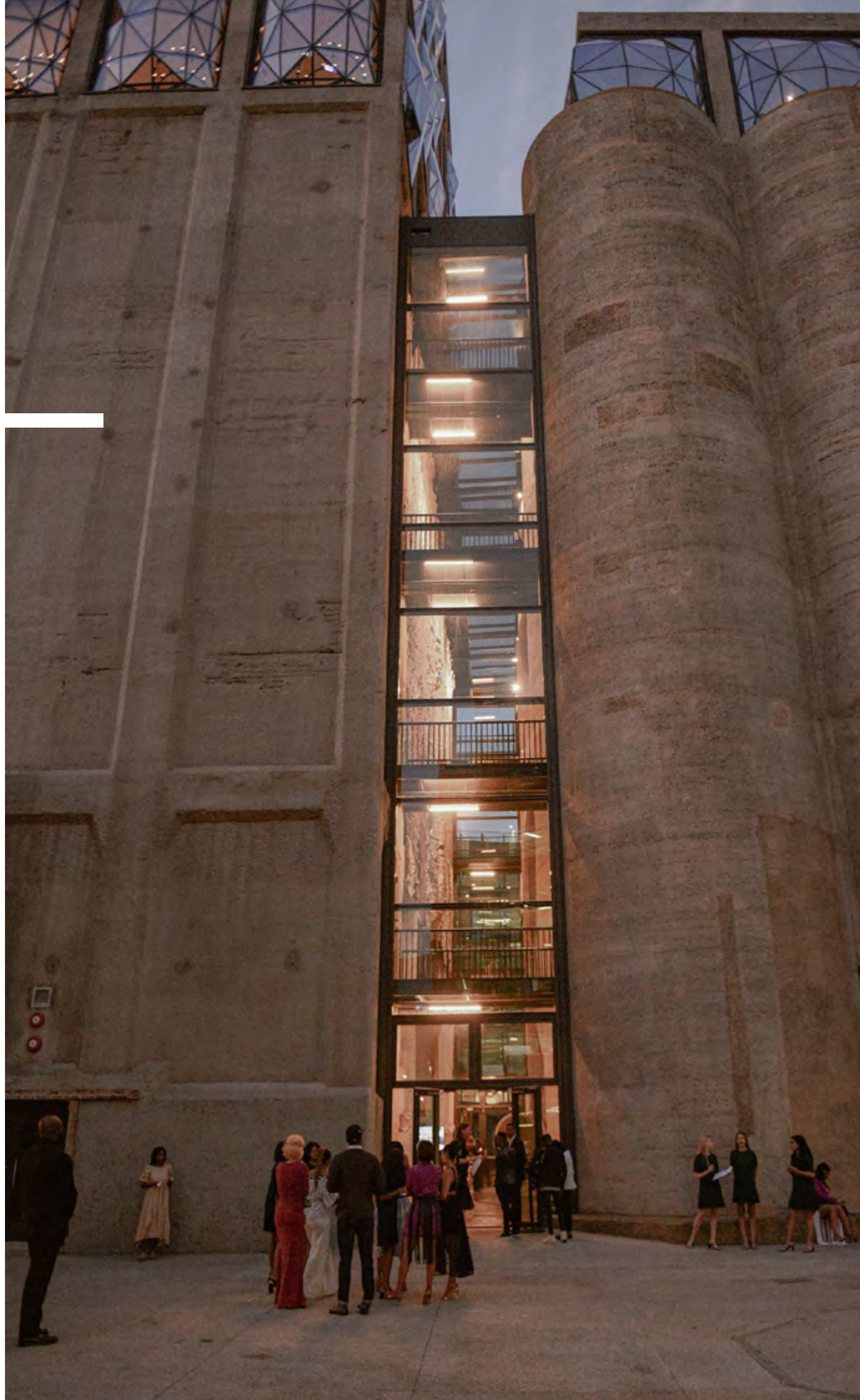


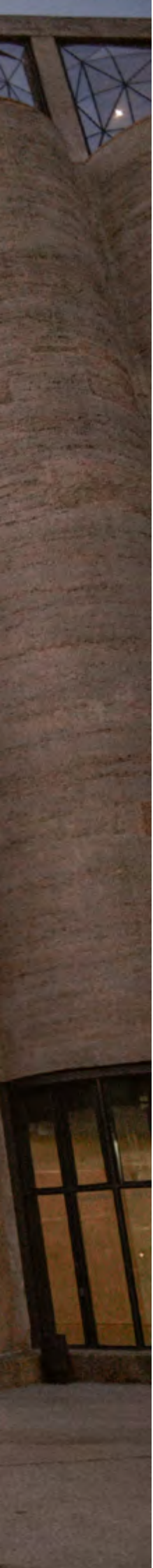
PORTFOLIO  
2021/22



OCULAR  
LOUNGE & EVENTS SPACE







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### **Zeitz Museum of Contemporary Art Africa (Zeitz MOCAA)**

Zeitz Museum of Contemporary Art Africa (Zeitz MOCAA) collects, preserves, researches, and exhibits twenty-first century art from Africa and its Diaspora; hosts international exhibitions; develops supporting educational and enrichment programmes; encourages intercultural understanding; and guarantees access for all.

Over one hundred galleries are dedicated to a permanent collection; temporary exhibitions; and Centres for Art Education, Curatorial Excellence, Performative Practice, Photography, the Moving Image, and the Costume Institute. Zeitz MOCAA was established through a partnership between the V&A Waterfront and Jochen Zeitz in 2013.

As a not-for-profit public cultural institution, donations to Zeitz MOCAA and philanthropic support from individuals, corporations and foundations are an integral part of helping the museum fulfill its mission.





# Dear Prospective Client

The Aleit Group, renowned for its spectacular, high-end events and weddings for nearly 20 years, has been appointed by the Zeitz Museum of Contemporary Art Africa (Zeitz MOCAA) as the exclusive restaurant and event operator throughout the museum. This includes the management of the multi-functional event and eatery space on Level 6, as well as all events hosted within the museum.

For anyone looking to host a remarkable event, the museum space is unlike anything on the continent. In fact, it is arguably unlike anything in the world. Available for private functions, after hours, the Atrium is an exceptional space for arrival drinks and canapés.

**OCULAR Lounge & Events Space** on Level 6 of the Zeitz MOCAA is a multi-functional event and eatery space which looks out onto the museum's Rooftop Terrace. It truly is a breathtaking event venue which can accommodate up to 200 guests with a 270-degree view of Cape Town, and possibly the best view of Table Mountain in the city.





# Venue Particulars

## OPENING & CLOSING TIMES

- Events may only begin from 18h30. Should your event have an intricate setup; the event start time will have to be pushed later. This is especially the case for the Atrium.
- The venue hire is based on an event ending at 00h00 on the event date.
- Due to strict noise regulations and being accommodating to our neighbour, The Silo Hotel, regrettably no access will be granted to the Rooftop Terrace after 22h00. Projected sound in the Rooftop Terrace is only permitted until 20h00. Thereafter, only soft background music may be played until 22h00. At 22h00 the doors leading from the venue to the Rooftop Terrace will be locked.
- Should you wish for your event to extend past 00h00; this will be at the sole discretion of the venue management.

## BRANDING

- Please note: no branding is permitted in any museum spaces, including the Atrium and the Rooftop Terrace.
- Branding will only be permitted in **OCULAR Lounge & Events Space** on Level 6. Zeitz MOCAA





## SETUP TIMES

- Atrium events: setup may begin at 18h00, after the museum has closed to the public [Monday to Sunday].
- **OCULAR Lounge & Events Space** on Level 6 events: setup may begin from 17h00/17h30 [Monday to Sunday].
- Rooftop Terrace: setup may begin at 18h00, after the museum has closed to the public [Monday to Sunday].

The exact time will be confirmed with the client prior to the event date.

This has to be arranged with the venue management prior to the event date.

Changes in setup times are dependent on availability and on the complexity of your event.

## POWER

Please note that our 3 phase 60m plug will have to be used for events where a great amount of power is required. The appropriate equipment required will then be quoted.





# Venue Particulars

## VENUE BOOKINGS & CHARGES

A 50% deposit of the total venue hire is required to secure an event date along with a signed copy of the Standard Terms & Conditions and proof of payment.

Card facilities are available on request.





A quotation for a provisional booking is valid for five (5) days. A refundable deposit of R10 000.00 including VAT is required for any shortages, damages or breakages to any property, the balance of which will be repaid within two weeks after the event. The client will be held responsible for any and all shortages, damages or breakages that might occur to stock.

Please note a cancellation constitutes a non-refundable venue hire.

# Option 1 | OCULAR

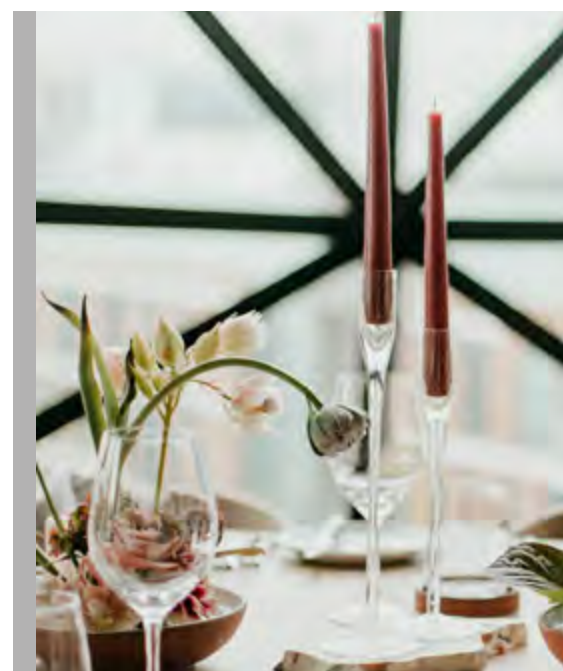
**R82 500 ex. VAT**

prices may be reviewed at any moment

The venue hire includes the exclusive use of **OCULAR Lounge & Events Space** on Level 6 of the Zeitz MOCAA, as well as the use of the Rooftop Terrace - which can only be accessed from the venue space.

Please note: No access to the Rooftop Terrace after 22h00. The venue can accommodate up to 200 guests for cocktail-styled events, and 180 guests for gala dinners.

Please note that your guests will use a side entrance into the museum if this option is taken.





## INCLUSIONS

- Exclusive use of **OCULAR Lounge & Events Space** on Level 6 of the Zeitz MOCAA
- Use of the Rooftop Terrace on Level 6
- Back-up generator capacity
- Disabled access
- Monitored security
- Air-conditioning
- Smoking balcony (closes at 23:00)
- Fully-licensed bar
- 100 venue chairs

## EXCLUSIONS

- The Zeitz MOCAA Atrium
- Cutlery, Crockery, Glassware
- Décor + Furniture
- Entertainment + AV
- Food + Beverages
- Staffing + Physical Security
- Parking
- Cleaning of the venue space



# Option 2 | OCULAR + The Atrium

**R 82 500 ex. VAT + R 22 000 ex. VAT**

prices may be reviewed at any moment

If you wish to make your event even more spectacular, we recommend that you hire the Zeitz MOCAA Atrium in addition to **OCULAR Lounge & Events Space** on Level 6. This option is available for events of a maximum of 200 guests.

You will be able to use the Atrium for a maximum of 90 minutes, after which your guests will make their way upstairs to **OCULAR Lounge & Events Space**. The Atrium is accessed through the main museum doors on the ground level. When your guests enter, they will be welcomed by a towering view of magnificent Atrium silos.

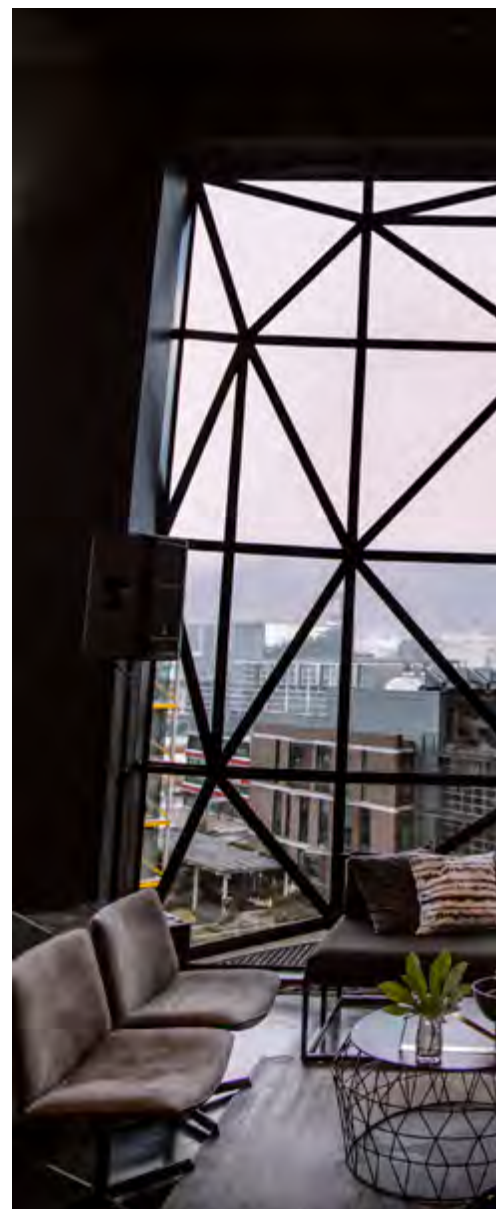
Please note that no large items are permitted in the Atrium or in museum spaces. This includes all hiring and decorations. All furniture and hired items will have to be approved by venue management prior to the event date.

## INCLUSIONS

- Exclusive use of **OCULAR Lounge & Events Space** on Level 6 of the Zeitz MOCAA
- Use of the Rooftop Terrace on Level 6
- The Zeitz MOCAA Atrium
- Smoking balcony (closes at 23:00)
- Back-up generator capacity
- Air-conditioning
- Fully-licensed bar
- Disabled access
- 100 venue chairs
- Monitored security

## EXCLUSIONS

- Staffing + Physical Security
- Cutlery, Crockery, Glassware
- Décor + Furniture
- Entertainment + AV
- Parking
- Cleaning of the venue











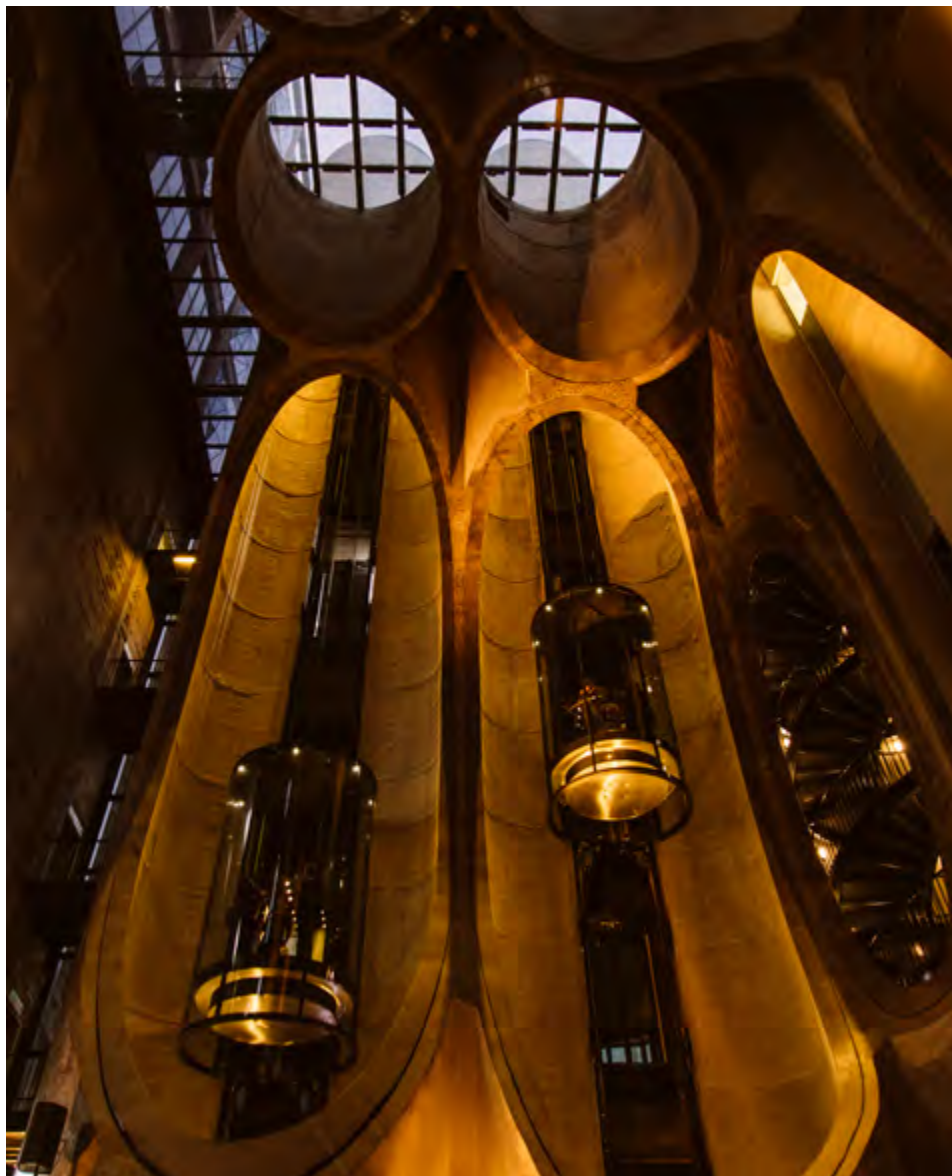
## Option 3 | The Atrium

**R 75 000 ex. VAT** prices may be reviewed at any moment

The Atrium is accessed through the museum doors on the ground level and can accommodate 200 guests. The Atrium is the heart of the museum, connecting what were once two separate buildings. Cathedral-like, it rises 33m high, carved out of the original silo bins, and is an architectural wonder.

Please note that no large items are permitted in the Atrium or in museum spaces. This includes all hiring and decorations. All furniture and hired items will have to be approved by venue management prior to the event date.





## INCLUSIONS

- Exclusive use of the Zeitz MOCAA Atrium
- Back-up generator capacity
- Disabled access
- Monitored + physical security

## EXCLUSIONS

### — **OCULAR Lounge & Events Space**

- |                                |                     |
|--------------------------------|---------------------|
| on Level 6 of the Zeitz MOCAA  | — Staffing + ushers |
| — Cutlery, Crockery, Glassware | — Parking           |
| — Décor + Furniture            |                     |
| — Entertainment + AV           |                     |
| — Food + Beverages             |                     |









# Offering + Service Providers

## **AFTER-HOURS MUSEUM TOURS**

Charged at R 550 ex VAT per person. A minimum of 30 guests is required.

## **HOSPITALITY**

Zeitz MOCAA Food and Events has the exclusive food & beverage rights for your event.

## **CUISINE**

In instances where an entire event has special dietary requirements due to religious beliefs, the Executive Chef will gladly suggest an alternative catering company. Kosher & Halaal catering will be outsourced to a preferred supplier and there will be an additional fee of R25 000 excluding VAT for use of the kitchen facilities. However, if there are only a few guests with special dietary requirements, then the Executive Chef will outsource these few meals and we will invoice you for them.

## **MENU COST GUIDELINE**

- Canapés (4-10 items): Ranging from R200 to R350 per person.
- Bowl food items (4-8 items): Ranging from R350 to R550 per person.
- 3-Course plated menu: Starting at R750 per person, dependent on menu choice.

## **BAR & STAFFING**

Bar service staff and waitrons will be managed by Zeitz MOCAA Food and Events. We offer a comprehensive service, which is sure to meet all of your staffing, waitron and beverage expectations. This service will not be outsourced to the client, caterer or any other party involved. Zeitz MOCAA Food is fully licensed. Various bar options and beverage lists are available on request; and is to be confirmed prior to the function.

## **SOUND — MUSIC & ENTERTAINMENT**

We work with leading AV & Sound supplier, Sense AV, who is our preferred supplier. In addition, we have relationships with entertainment specialists who will be able to cater to any event requirements and to all tastes.



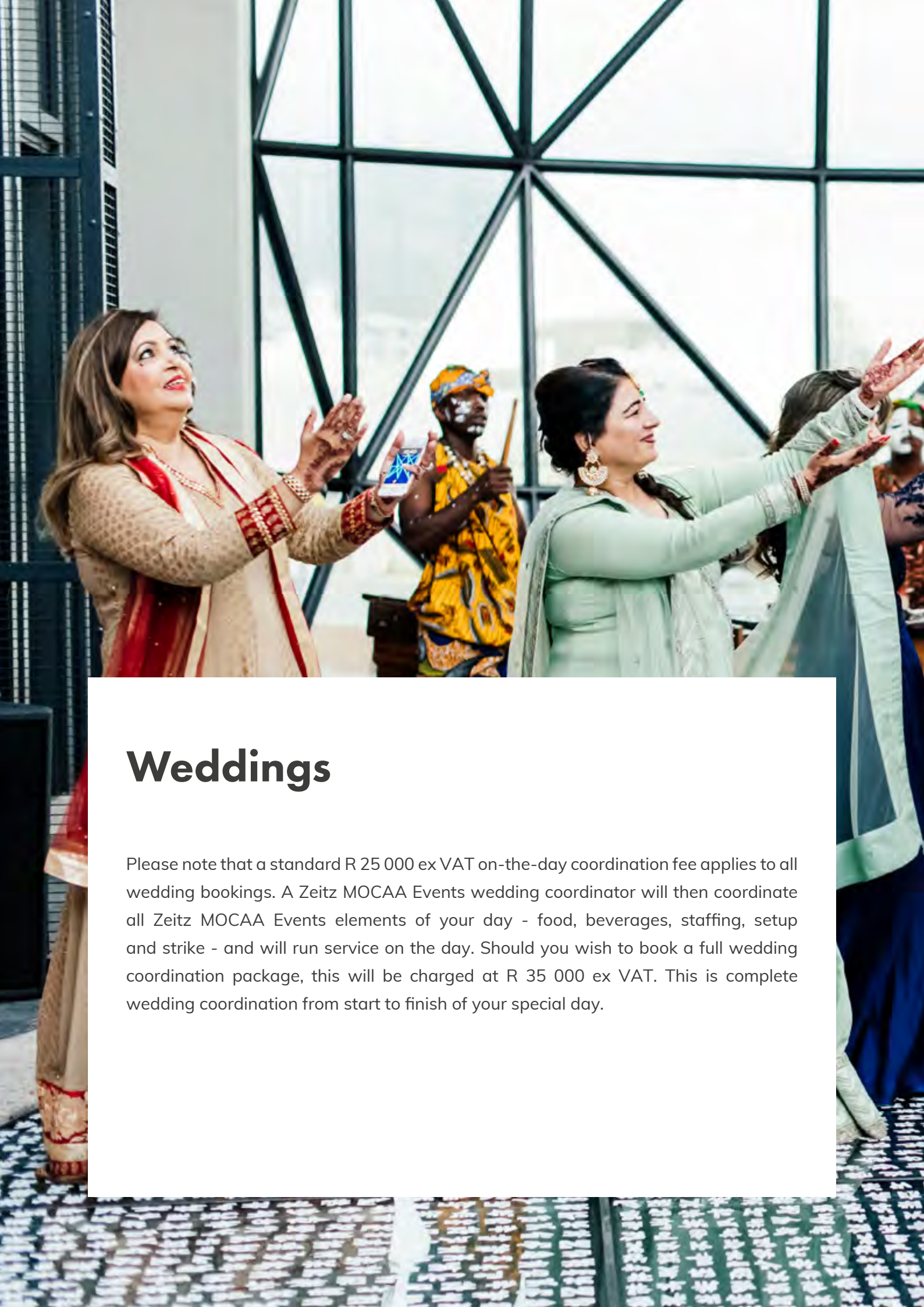
## Coordination

Correspondence between us will allow us to assess your individual needs and preferences. We will be at your beck and call and allow you to have a custom, stress-free experience with us on board. Should you confirm your event with Zeitz MOCAA Events, you are entitled to an hour-long free consultation with our coordination team. During this consultation, we will advise you on different service professionals and brainstorm for your occasion. We work with leading service providers who will ensure that your event is seamless. Our venue management team members are ready to coordinate all aspects of your event.









## Weddings

Please note that a standard R 25 000 ex VAT on-the-day coordination fee applies to all wedding bookings. A Zeitz MOCAA Events wedding coordinator will then coordinate all Zeitz MOCAA Events elements of your day - food, beverages, staffing, setup and strike - and will run service on the day. Should you wish to book a full wedding coordination package, this will be charged at R 35 000 ex VAT. This is complete wedding coordination from start to finish of your special day.













# Shoots

## **OCULAR LOUNGE & EVENTS SPACE**

All requests for shoots within **OCULAR Lounge & Events Space** may be directed to Nina van Deventer on [nina@nvdproperty.co.za](mailto:nina@nvdproperty.co.za)

— Stills shoot: maximum of 15 pax - 10 hour shoot day - R 30 000 ex VAT

— Film shoot: maximum of 50 pax - 12 hour shoot day - R 50 000 ex VAT

Please note that the above rates only grant access to **OCULAR Lounge & Events Space**.

The Rooftop Terrace, the Atrium and other museum spaces are not included in these rates.

Please note that additional staff, security and cleaning costs may apply, based on the shoot brief.

## **THE ATRIUM, THE ROOFTOP TERRACE & ALL MUSEUM SPACES**

Applications for commercial productions where Zeitz MOCAA acts only as a location are to be directed to Zeitz MOCAA - Tiffany Andrews on [tiffany.andrews@zeitzmocaa.museum](mailto:tiffany.andrews@zeitzmocaa.museum)

The starting rates for shoots at Zeitz MOCAA are excluding VAT:

— Half day [4 hours] R20 000

— Full day [10 hours ] R75 000

— Personal photoshoot [2 hours] R2 500

All shoots at Zeitz MOCAA, unless otherwise advised upon, can only take place before or after operating hours.

All applications for exterior shoots need to be directed to Penny Randall at the V&A Waterfront Permit Office on [prandall@waterfront.co.za](mailto:prandall@waterfront.co.za)



# Directions

## CAPE TOWN INTERNATIONAL AIRPORT

Matroosfontein, Cape Town, 7490 // 22 min (21.6 km) N2

Take Airport Approach Rd to Settlers Way/N2 in Kanana

7 min (4.2 km)

Continue on N2 to Cape Town City Centre

13 min (16.4 km)

Continue on Walter Sisulu Ave. Take S Arm Rd to Fish Quay in V & A Waterfront

3 min (950 m)





## GET IN TOUCH

Should you wish to make a booking for a venue space, or should you have any questions - please do not hesitate to contact us:

[info@zeitzmocaaevents.com](mailto:info@zeitzmocaaevents.com)

+27 82 384 9233

V&A Waterfront, Silo District, S Arm Road, Waterfront, Cape Town, 8001





# PORTFOLIO

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